

## Wewnętrzny regulamin dydaktyczny jednostki

Department's Internal Didactic Regulations

obowiązujący w roku akademickim <i>valid in academic year</i>	2019/2020
pełna nazwa jednostki <i>full name of the Department</i>	<b>Department of Anesthesiology and Intensive Care</b>
dane jednostki (e-mail, telefon) <i>contact to the Department</i>	<a href="mailto:klanest@pum.edu.pl">klanest@pum.edu.pl</a>
kierownik jednostki (stopień/tytuł, imię i nazwisko) <i>Head of the Department (academic title, name and surname)</i>	prof. Romuald Bohatyrewicz
adiunkt dydaktyczny/osoba odpowiedzialna za dydaktykę w jednostce (stopień, imię i nazwisko, e-mail, telefon) <i>Course coordinator (academic title, name and surname, e-mail, telephone)</i>	phd. Joanna Solec - Pastuszka
kierunek studiów	Faculty of medicine
rok studiów	V
<b>nazwa przedmiotu/przedmiotów</b> <i>course/subject title</i>	<b>Anesthesiology and Intensive Care</b>

### §1

#### Sposób prowadzenia zajęć

*Teaching Methods*

1. Program classes in "Anesthesiology and Intensive Care" is carried out in the Department and the Department of Anesthesiology and Intensive Care PUM covers seminars, exercise classes and passing the final exam according to the schedule presented by the Dean's Faculty of Medicine.
2. The division into groups is made by the Dean's Faculty of Medicine.
3. Classes in Clinic held in the 8.15-13.30, and are run by doctors from the Department of Anesthesiology and Intensive Care.
4. Topics of the seminars and exercises are placed on bulletin boards located in front of exercise room (20A) on the 4th floor of a building SPSK 1 ( Lublin Union st. n.1.)
5. Medical gowns, identifiers, and changed footwear are obligatory during the practical classes.

### §2

#### Sposób i formy wyrównywania zaległości, w tym odrabiania zajęć na skutek nieobecności

*Mode and forms of compensation of missed activities*

1. Attendance at classes is mandatory. Absences require justification and attending to the classes in the appointed day or with another group indicated by the lecturer.

2. In case of not justified absences the attendance in another term is also obligatory but it should be done twice.

### §3

#### **Warunki i sposoby dopuszczania studentów do zaliczeń i egzaminów**

*Requirements for course completion in order to sit the credit of exam*

1. Classes are terminated cash on, which is the basis for admission to the examination. The basis of assessment exercises will provide: partial credit for each day of exercise.
2. There are two credit correction, which take place in an assistant lecturer.

### §4

#### **Zasady dopuszczające studenta do poszczególnych zajęć w danym roku akademickim\***

*Principles of attending classes during the academic year\**

1. Individual student credit card is a confirmation of attendance at classes, and contains information about crediting a partial every day exercise.
2. The classes effective preparation of the indicated topic. Every day at the beginning of the exercises will be checked in writing the degree of preparation of students for classes.

### §5

#### **Warunki i sposoby przeprowadzania zaliczeń przedmiotu i egzaminów**

*Forms of credits, exams*

1. The date of the examination is scheduled by the Dean's Faculty of Medicine.
2. The final exam has the following form: written (single-choice test). In the case of an online exam, the exam takes the form of a single-choice test, during which **it is possible to answer questions only in the order listed, without going backwards in the worksheet.**
3. The part of the material for the exam is based on material from the exercises and seminars, according to the list that will be placed on the notice board near the seminar room and on the website.
4. During the exam the help of electronic devices, communication with other people is strictly prohibited with the consequence of receiving an unsatisfactory grade.
5. The student has the right to inspect his / her examination work within 3 working days after giving the results.
6. In case of an unsatisfactory grade student twice has a right to an oral exam at the head of the Department.

7. The second repeat examination, at the request of the student, the examiner or the dean may be with the commission's examination.
8. The student is obliged to submit an exam no later than 25 September.
9. In case of not attending the exam without justification the student obtains an unsatisfactory grade.
10. Warranties (sick leave, certified in hospital and confirmed by a random event) may be provided with the examiner within 7 days from the date of the examination.

### **§6**

#### **Warunki zwalniania z niektórych zaliczeń lub egzaminów**

*Circumstances of exemption from credits or exams*

1. Outstanding class activity predisposes to the final exam exemption.

### **§7**

#### **Warunki dopuszczenia studenta do egzaminu w tzw. przedterminie, o którym mowa w § 32 ust. 8 regulaminu Studiów**

*Form of admission to the pre-scheduled examination, referred to § 32 point 8 of Rules & Regulations of PMU*

1. The student who passed the course may accede the examiner to an earlier examination.

### **§8**

#### **Kryteria oceniania**

*Assessment criteria*

1. The pass mark is at least 60% of the correct answers in the test.

..... pieczętka jednostki <i>stamp of the Department</i>	..... pieczętka i podpis Kierownika jednostki <i>stamp and signature of the Head of the Department</i>
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<p>Opinia: <i>Opinion:</i></p> <p style="text-align: center;">Pozytywna / Negatywna** <i>Positive / Negative</i></p>	<p>Zatwierdzam: <i>Approved by:</i></p>
<p style="text-align: center;">.....</p> <p style="text-align: center;">pieczęć i podpis Samorządu Studentów <i>stamp and signature of Students' Parliament Representative</i></p>	<p style="text-align: center;">.....</p> <p style="text-align: center;">pieczęć i podpis Dziekana <i>stamp and signature of the Dean</i></p>

\*jeżeli specyfikacja przedmiotu tego wymaga (*if the specification of the subject requires*)

\*\*niepotrzebne skreślić (*delete as not appropriate*)